

To Whom It May Concern

March 16– 2020

Re: COVID-19

L.S.

It is a challenging world that we live in. The Covid-19 situation is abruptly changing the way we need to look at ourselves and the world around us. In order to attempt to keep the Covid19 infections in check – many governments around the world have implemented recommendations and regulations to limit the (free) movement of people in the public area, schools, universities etc.

This also is the case in the Netherlands. Our government has requested all citizens to “stay or work from home as much as possible”. As part of our social responsibility we fully support the world wide effort to mitigate the spreading of Covid19 in this manner.

As a result of this – we have restructured the way we work for the next few weeks. This means that:

- 1) Yes, we are available for you by phone, mail, fax
- 2) Yes, we will attempt to enter orders, answer your questions and even ship orders
- 3) However, you may experience some delay in response due to the fact that we are working with limited warehouse and office staff – and that the staff works in rotating shifts.

We trust you understand our measures in this. Should you have any comments or questions – please do not hesitate to contact us.

Kind regards,

Team Unicorn